



Stock Donation Procedures

IF YOU HAVE THE STOCK CERTIFICATES:

1. All owners sign a stock assignment form.
2. All owners sign a letter to the church stating that your gift is an "irrevocable gift to Glen Ellyn Bible Church." The letter should also list the name of the stock and the certificate number(s).
3. Drop off or mail the letter and stock certificate(s) to the church, to the attention of *Marsha Larkins*.
4. A gift letter will be mailed to you for tax purposes.

IF YOU DO NOT HAVE THE STOCK CERTIFICATES (ELECTRONIC STOCK TRANSFER):

1. Give your stock broker the following information:

DTC Clearing Number: 0280
Deliver non-negotiable securities to:
US Bancorp Investments
60 Livingston Avenue
Saint Paul, MN 55107
Include client's name: Glen Ellyn Bible Church
Account #: 24534598
2. Send a note, to the attention of *Marsha Larkins*, to inform the church of your impending gift.
3. A gift letter will be mailed to you for tax purposes.

Glen Ellyn Bible Church ♦ 501 Hillside Avenue ♦ Glen Ellyn, IL 60137 ♦ 630.469.2964